

# Welcome to The Marlowe Creative Classes!

Whether returning to us or a new member, we hope that you are looking forward to the start of term. Below you will find all of the information that you need to know for your first session, and beyond!

## Preparation

For all classes, it is important that you dress in moveable clothing and bring a bottle of water with you. Please make sure that you have familiarised yourself with The Marlowe **Code of Conduct** and **Terms and Conditions** before your first session, these can be found on our website.

## Access and medical requirement forms

If you are new to The Marlowe and you/your child has an access or medical requirement that you would like to make known to the session leaders, then you will need to fill out an 'Access and Medical Requirement Form' before your first session. You can find this form on the Participant Noticeboard of The Marlowe website. The form can be filled out online and emailed straight back to us, no need for printing!

## Absence Policy\*

Theatre is very much a team game and we value commitment to your company extremely highly. If you are unable to make one of your weekly sessions, please let us know as soon as you can by emailing **MLWParticipation@marlowetheatre.com**

## Participant Discounts

As a thank you for engaging with The Marlowe, you and your families are now eligible for discounted tickets on a range of shows in our Theatre and Studio. You can claim this discount by quoting the below promocode: **PART18** at the point of booking on the website or phone. For the full list of discounted shows, please visit the website: <https://marlowetheatre.com/create/creative-classes/participant-noticeboard/>

## Hoodies

You can also buy a Marlowe Youth Company hoodie! All hoodies are sold at cost and come in a range of colours and sizes. To order your hoodie, talk to your session leader or email **MLWParticipation@marlowetheatre.com**

*\*If we do not receive notification of an absence it will be listed as unauthorised and, as stated in our Code of Conduct, we reserve the right to cancel any places following repeated unauthorised absences.*

## Dates For Your Diary

### Autumn Term

Term starts - w/c Mon 17 September 2018

Half Term (no session) - w/c Mon 22 October 2018

Last session of term - w/c Mon 26 November 2018

### Spring Term

W/c Mon 14 January 2019

Half Term (no session) - w/c Mon 18 February 2019

Last session of term - w/c Mon 25 March 2019

### Summer Term

W/c Mon 29 April 2019

Half Term (no session) - w/c Mon 3 May 2019

Last session of term - w/c Mon 8 July 2019