

Application Guidelines



Photo from our NT Connections production The Monstrum. Photo by Tim Stubbings.

What is The Marlowe Bursary fund?

Thanks to generous donations from individuals, trusts and foundations and local companies, The Marlowe Bursary Fund has been established to enable young people who find themselves in financially challenging circumstances to take part in youth theatre or dance company activities at The Marlowe. Applications for a bursary are submitted to The Marlowe Theatre Development Trust.

What is The Marlowe Theatre Development Trust?

The Marlowe Theatre Development Trust is a UK registered charity (no 1120751) supporting creative projects and education work at The Marlowe through voluntary funds. The charity administers The Marlowe Bursary Fund and grants the bursaries to fund a youth theatre or dance company place for one year, between September and July.

What is a bursary?

A bursary is a non-repayable award allocated on the basis of financial need and without undue

emphasis on academic standing. A full bursary is a funded place at The Marlowe Youth Theatre or The Marlowe Dance Company for one year, between September and July.

A full bursary awarded this year means The Marlowe Theatre Development Trust will cover the cost of attending three terms of youth theatre or dance company from September 2017 and up to July 2018. The bursary is paid directly to the theatre and not to the recipient of the award.

How do I apply?

Applications are submitted to The Marlowe Theatre Development Trust via a [downloadable form](#) or requested by phoning **01227 862031**.

The completed form must be emailed to development@marlowetheatre.com and a signed copy posted to: The Marlowe Theatre Development Trust, Bursary Fund, c/o The Marlowe Theatre, The Friars, Canterbury, Kent CT1 2AS

When do I apply?

Apply by Sunday 3 September 2017 for a full one-year bursary starting in September 2017.

Applications for term-only bursaries will be considered in special circumstances. In this case, please ring 01227 862031 in the first instance.

How do I know I am eligible to apply?

You are eligible to apply if you want to join The Marlowe Youth Theatre or The Marlowe Dance Company, and are between eight and 21 years of age living in East Kent and can provide evidence of genuine financial need.

How do I know whether I live within East Kent?

For Marlowe Bursaries, East Kent includes the following council districts: Ashford, Canterbury, Deal, Dover, Shepway, Swale and Thanet.

What information do you need from me?

As well as evidence of financial need, we need you to show us what it would mean to you to be able to take part in the youth theatre or dance company for one year. Tell us why you want to join the youth theatre and how you will benefit. You need to show us that you will be fully committed to attending the sessions. Tell us about yourself, your hobbies, interests and future career plans.

What evidence is required to prove my financial need?

We will need to see relevant documentation as evidence of your current financial status. Any of the following will be accepted and must not be more than six months old: a benefits letter, a letter from your GP, school, social services, a permit visa or a supporting letter from your lawyer or support worker.

Who can be my referee?

It is important to have a reference to support your application. Please ask someone who knows you well and knows what it means to you to be able to join the youth theatre or the dance company. A referee may include any of the following: a parent or guardian, a foster carer, social worker, youth worker, teacher, drama tutor or dance teacher.

We may need to contact your referee for additional supporting information so please make sure they are willing to be contacted and provide daytime contact details.

How will you decide who will receive bursaries?

A panel made up of experienced staff from The Marlowe will assess the applications using a matrix to score eligibility based on age, residential address, financial need, strength of case and the supporting reference.

How will I know if I have been successful?

Successful applicants will be contacted by email or letter. Acceptance of the offer means committing to attend the youth theatre or the dance company for one year and so all successful applicants will be given a period of time to consider the offer and what this commitment entails.

Once notice of this acceptance has been received, a youth theatre or dance company place will be reserved and the trustees of The Marlowe Theatre Development Trust informed.

Can I re-apply if unsuccessful?

Yes. Applications for a full year bursary will open in January 2018.

If you have any other questions please do not hesitate to contact us on **01227 862031** or by emailing your question to development@marlowetheatre.com.